

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Weststeyn called the meeting to order. Director Holbrook led the flag salute. Upon roll call the following members were noted present:

DIRECTORS:           HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN  
ABSENT:               NONE

Also present were General Manager Peter Rietkerk, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

**Public Comment**

Mr. Ray Dias, addressed the Board and stated his support of the District’s efforts to purchase Pacific Gas & Electric’s (PG&E) assets and provide retail electric service to SSJID customers. He made reference to his career experiences and cautioned the Board to be aware of PG&E’s propensity to drastically overvalue its assets. Mr. Dias also encouraged the Board to research in-depth protection from cyber and physical attacks of the District’s future electric utility assets, once obtained from PG&E.

Ms. Shiela Lawton, Business Representative for the International Brotherhood of Electrical Workers (IBEW) Local Union 1245, addressed the Board regarding the ongoing negotiations of the current Memorandum of Understanding between SSJID and IBEW, dated September 4, 2022 to December 31, 2024. She noted that while discussions occur during SSJID board meeting Closed Sessions, the District’s dedicated staff should be updated on the status of negotiations. Ms. Lawton stated that IBEW has presented thirty-one (31) proposals to the District regarding, but not limited to, compensatory time off, specific Preferred Provider Organization (PPO) plans, and Division Manager schedules. In conclusion, she added that the Union and Shop Stewards are anxious to work together with Management towards a fair and equitable resolution. Mr. Lawton thanked the Board for their time and consideration.

**OATH OF OFFICE: Swearing In Ceremony and Oath of Office of Billy Van Ryn, Board Director of South San Joaquin Irrigation District for Division 3**

Ms. Dawn Driesen, SSJID Engineering Executive Assistant, conducted the Oath of Office and Swearing In Ceremony of Billy Van Ryn, the newly elected SSJID Board Director for the Division 3 seat.

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$1,399,514.16; Accounts Payable Wires in the amount of \$930,380.51; and Payroll dated November 29, 2024 in the amount of \$315,393.92.
- B. Approval of the Regular Board Meeting Minutes of November 26, 2024
- C. Approval of Agricultural Lease Renewal with MAKO Farms, Inc. for District Property at Austin Road and East Louise Avenue, APNs 208-070-24, 35 & 36.

The Board referenced the Agricultural Lease, Section 14 – Insurance, and inquired on the public liability insurance minimum limit of \$500,000.00, which is usually a standard \$1,000,000.00. Ms. Mia Brown, SSJID General Counsel, responded that while the District’s standard minimum liability limit is now \$1,000,000.00, the original terms have remained unchanged for each contract renewal with MAKO Farms, Inc. (MAKO). Once the original Agricultural Lease with MAKO has expired and offered to the public as rental farmland,

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

the language will be updated to reflect the \$1,000,000.00 minimum liability limit. Ms. Brown stated that the Agricultural Lease with MAKO is in the 2<sup>nd</sup> year of a maximum 3-year contract.

**MOTION:** A motion was made by Director Roos and seconded by Director Van Ryn to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**COMMUNICATIONS**

**Item #1 – Directors’ Reports**

Director Roos reported that he attended the Association of California Water Agencies (ACWA) 2024 Fall Conference, December 2-3, 2024, in Palm Desert, CA. He stated that it was a good conference, and that he participated in the ACWA Joint Powers Insurance Authority (JPIA) Board meeting.

Director Spyksma wished all SSJID staff a Merry Christmas, and expressed his appreciation of the District employees and the work efforts of all.

Director Holbrook wished all District staff a Merry Christmas and Happy New Year.

Director Holbrook reported that he attended the Tri-Dam Project Annual Employee Holiday Dinner, on December 6, at Teleli Golf Club in Sonora. He commented on the good food, the fun gift exchange, and a great time had by all, and noted that both SSJID and Oakdale Irrigation District (OID) Directors were in attendance.

Director Van Ryn wished all a Happy Holiday Season and stated that he was looking forward to serving on the SSJID Board of Directors.

President Weststeyn wished all a Happy Holiday Season, noted the “reason for the season,” and reflected on the birth of Jesus the Savior.

**Item #2 – Various Reports**

Mr. Peter Rietkerk, SSJID General Manager, wished a Merry Christmas to the Board and District employees.

Mr. Rietkerk welcomed newly appointed Director Van Ryn to the SSJID Board of Directors, and added that he looks forward to working with him.

**ACTION CALENDAR**

**Item #3 – Nomination and Approval of Board Officers**

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to nominate Director Spyksma as Board President.

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK ROOS VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	SPYKSMA
ABSENT:	NONE

President Spyksma stated that he would be happy to serve the District as SSJID Board President.

**MOTION:** A motion was made by President Spyksma and seconded by Director Van Ryn to nominate Director Weststeyn as Board Vice-President.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN
NOES:	NONE
ABSTAIN:	WESTSTEYN
ABSENT:	NONE

President Spyksma presented outgoing Board President Weststeyn with a Presidential Gavel Plaque honoring his service as President for the 2023-2024 term. Director Weststeyn expressed that he was honored to serve as President, and that the SSJID Board of Directors is a great group of individuals to work with.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Roos to appoint District Officers as follows: Secretary – General Manager Peter M. Rietkerk; Assessor, Treasurer & Collector – Finance and Administration Manager Sonya Williams; and Assistant Treasurer – Assistant Finance and Administration Sarah Bloom.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #4 – Discussion and Possible Action of Appointments to Outside Boards, Commissions, and Committees; and District Committees**

President Spyksma announced that Board appointments to outside boards, commissions, and committees; as well as District committees, would be presented at the January 14, 2025 board meeting. He opened up discussion for the Directors to express changes to their current appointments.

Director Roos stated that he would like to be removed from the South San Joaquin Groundwater Sustainability Agency (SSJGSA) Board, and expressed interest in the Nick DeGroot Water Treatment Plant (WTP) Operations Committee meeting.

Director Holbrook stated that he would like to be removed from the San Joaquin County (SJC) Advisory Water Commission (AWC) Board.

Director Van Ryn expressed interest to serve in outgoing Director Kamper’s appointments on the SSJID

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Equipment; Community Relations; and Agricultural Water Committees.

Board discussion included Director Van Ryn's attendance at San Joaquin Tributaries Authority (SJTA) and AWC meetings, and Director Roos' interest on the AWC Board.

President Spyksma stated that he would consider all suggestions and comments, and present final Board appointments for approval at the January board meeting.

**Item #5 – Consider Approval of a Master Services Agreement with CV Strategies; and Approval of Rate Schedules for SSJID, Canyon Tunnel, and Powered by Purpose Communications Work**

Mr. Rietkerk addressed the Board and stated that SSJID Public and Government Relations Manager Katie Patterson was presenting at the SJC Board of Supervisors meeting, and therefore is not present for her agenda item regarding CV Strategies. He added that Ms. Tara Mulally, Chief Strategy Officer at CV Strategies, was present to answer any questions.

Mr. Rietkerk stated that staff was recommending Board approval of a Master Professional Services Agreement (PSA) with CV Strategies including 2025 rate schedules for general SSJID, Canyon Tunnel, and Retail Electric Project communication services through December 31, 2027; plus a Canyon Tunnel Community Outreach Plan for 2025.

Mr. Rietkerk noted that the District entered into a PSA with CV Strategies, in 2022, to provide communications and public relations services. Since then, CV Strategies' role has expanded to support the increased involvement of the District in the community and with major communications initiatives. In recognition of the additional tasks being undertaken, staff recommended to restructure the PSA into a Master PSA, to allow SSJID a more efficient process of issuing task orders relevant to specific tasks.

Ms. Mullaly addressed the Board and provided Director Van Ryn with a brief recap of CV Strategies' campaign scope of work including media relations, public relations, photography, social media, etc. She explained that the campaign approach for the Canyon Tunnel Project considers the concern of the area residents, the importance of the Project, and upholding SSJID's sterling reputation to go above and beyond for the betterment of local communities.

Costs for the 2025 rate schedules have been budgeted in the 2025 Budget and include \$143,000.00 for General SSJID/Powered by Purpose, plus \$50,000.00 for Powered by Purpose. Cost for the Canyon Tunnel Community Relations work is \$149,941.00, and has been included in the 2025 Budget with SSJID's cost share of \$107,958.00 (72%) and OID's cost share of \$41,983.00 (28%).

Board discussion included the Knights Ferry community and its residents' general and initial perceptions regarding the Project, and the standard 3-year term of the Master PSA.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve a Master Professional Services Agreement with CV Strategies including 2025 rate schedules for general SSJID, Canyon Tunnel, and Retail Electric Project communication services, through December 31, 2027, for a not to exceed amount of \$343,000.00; and approve the Canyon Tunnel Community Outreach Plan for 2025.

The motion passed 5 to 0 by the following vote:

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

AYES: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item #6 – Consider Adoption of Resolution 24-27-Q Authorizing the Disposition of Personal Property No Longer Necessary for District Purposes: Outdated Technology Equipment**

Mr. Michael O’Leary, SSJID IT Systems Administrator, addressed the Board regarding the disposal of outdated technology devices including cell phones, computers, and/or servers, and noted that the obsolete equipment had already been replaced.

Mr. O’Leary stated that the old computers and servers would be sent to a certified e-waste recycler to ensure secure data destruction and environmentally responsible disposal. The old cell phones would be offered for employee purchase to provide a cost-effective way to extend their lifecycle while engaging staff.

All equipment slated for disposal has been fully depreciated and holds no remaining book value, therefore, its removal will have no fiscal impact.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Van Ryn to adopt Resolution 24-27-Q Authorizing the Disposition of Personal Property No Longer Necessary for District Purposes.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION 24-27-Q**

**AUTHORIZING THE DISPOSITION OF PROPERTY  
NO LONGER NECESSARY FOR DISTRICT PURPOSES**

**WHEREAS**, the District may dispose of equipment it finds no longer necessary for District purposes; and

**WHEREAS**, the following will be properly disposed of:

- Qty. 36 various iPhone models;
- Qty. 3 various iPad models;
- Qty. 1 Nematron HMI;
- Qty. 25 various monitors;
- Qty. 25 various desktop computers;
- Qty. 3 laptops;
- Qty. 2 servers;
- Qty. 1 radio transceiver

**THEREFORE, BE IT RESOLVED** that the District authorizes staff to dispose of the above listed surplus equipment.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of December 2024 by the following roll call vote:

AYES: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

**Item #7 – Consider Approval to Purchase Darktrace Cybersecurity Solution Software**

Mr. O’Leary addressed the Board regarding approval of a 48-month contract for the purchase and implementation of the Darktrace Cybersecurity Solution software. He noted SSJID’s commitment to ensuring the security of its operational and information systems, the recent rise in cyber threats targeting public sector entities, and the critical need for advanced cybersecurity measures.

Mr. O’Leary explained that SSJID had been contacted by Darktrace to demo its product, which the District has utilized for the last couple months. He further explained that Darktrace is a cybersecurity platform that uses artificial intelligence (AI) to detect and neutralize cyber threats in real time by analyzing network activity and identifying anomalies before they escalate, providing SSJID the ability to safeguard its infrastructure and data.

Staff is pursuing funding opportunities through the California Office of Emergency Services’ (OES) State and Local Cybersecurity Grant Program (SLCGP), which provides funding to enhance the cybersecurity capabilities of state and local governments.

The total cost of implementing Darktrace for a four (4) year period is \$70,198.00 per year. Funding from SLCGP will cover the full cost of the first two (2) years including licensing, implementation, and initial support services. The District would be responsible for the costs associated with years three (3) and four (4).

Darktrace has offered the District a 34-percent (34%) discount should the Board approve procurement of the software by December 31, 2024. Should the SLCGP grant not be approved by that time, staff will present a revised contract from Darktrace for Board approval which may not include the original discount.

Board discussion included the longevity of the Darktrace technology, SSJID’s preparedness against potential cyber attacks, recent incidents of smaller irrigation districts getting hacked, and Tri-Dam Project or OID’s cyber security.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Weststeyn to authorize a 48-month contract for the procurement and implementation of the Darktrace Cybersecurity Solution software, contingent upon the SSJID’s award of the Cal OES “State and Local Cybersecurity Grant Program” grant.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #8 – Consider Adoption of Resolutions 24-28-P and 24-29-P to Quitclaim Property Interests (Easements) Associated with Lateral Ya in Connection with the Previously Approved Trillium Apartment Property**

Mr. Forrest Killingsworth, SSJID Engineering Department Manager, congratulated Director Van Ryn on his appointment to the SSJID Board of Directors.

Mr. Killingsworth addressed the Board and provided background of the Trillium Apartments Project (Project) and the Board’s conditional approval of the Project on September 24, 2024. The conditional approval was related to acquiring staff’s satisfaction of a beneficial alignment modification along the southern half of the pipeline replacement (Lateral Ya). Staff worked closely with the Developer to finalize and revise plans, which have been

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

approved and signed by the District’s Engineering Department Manager.

Mr. Killingsworth provided detailed explanations of the District facilities involved, modifications, and easements to be conveyed/abandoned. He noted that portions of the District’s existing easements on the adjoining Schmidt and Filios properties (APNs 226-160-160 and 226-160-450 respectively) will no longer be necessary following construction and were proposed to be quitclaimed.

Draft Resolutions No. 24-28-P and 24-29-P were presented to formally quitclaim easements on the Filios and Schmidt properties. Staff has reviewed legal descriptions and plats prepared by the Developer’s survey and found them to be satisfactory. Pending Board approval, District staff will record the quitclaim documents following Notice of Completion of the Trillium Apartments Project.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Roos to adopt Resolutions 24-28-P and 24-29-P Authorizing the Quitclaim of an Easement Owned by the South San Joaquin Irrigation District (Portion of Lateral Ya).

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION NO. 24-28-P**

**RESOLUTION AUTHORIZING THE QUITCLAIM OF AN EASEMENT  
OWNED BY THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
(PORTION OF LATERAL “YA”)**

**WHEREAS**, the SOUTH SAN JOAQUIN IRRIGATION DISTRICT (“District”) is the lawful owner of an easement upon real property situate in the unincorporated area County of San Joaquin, identified by San Joaquin County Assessor’s Parcel Number 226-160-45 (the Subject Property). Said easement described in that certain Grant of Easement for Right-of-Way recorded October 4, 1962, in Book 2605 of Official Records, at Page 77, is fifteen (15) feet in width, and contained a portion of District’s pipeline identified as Lateral “Ya”, and is more particularly described in the attached Exhibit “A” (“Easement”) and shown in the plat attached hereto as Exhibit “B;” and

**WHEREAS**, the District has determined that the District no longer requires the Easement for District purposes; and

**WHEREAS**, the District Board of Directors finds it in the best interests of the District to quitclaim the Easement unto WILLIAM S. FILIOS, Trustee of the WILLIAM FILIOS SEPARATE PROPERTY TRUST, the owner of the underlying real property burdened by the Easement; and

**WHEREAS**, California Water Code section 22500 authorizes an irrigation district to dispose of real property where: 1) the District’s Board of Directors find the property is no longer necessary for district purposes; 2) the proposed conveyance is supported by valuable consideration; and 3) the District’s Board of Directors finds the terms and conditions of the conveyance to be in the best interests of the District; and

**WHEREAS**, the District’s Board of Directors finds the requirements of California Water Code section 22500 have been met.

**NOW THEREFORE BE IT RESOLVED**, by this Board of Directors that:

1. The Board of Directors finds that the Easement is no longer necessary for District purposes;

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

2. Valuable consideration for the quitclaim of said portion of the Easement is acknowledged as received;
3. The Board of Directors finds the terms and conditions of the quitclaim to be in the best interests of the District;
4. The Board of Directors authorizes the General Manager and other District staff to execute and record all documents and do all other things necessary and proper to effectuate the quitclaim of the Easement contained therein to WILLIAM S. FILIOS, Trustee of the WILLIAM FILIOS SEPARATE PROPERTY TRUST, the owner of the underlying real property.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of December, 2024, by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION NO. 24-29-P**

**RESOLUTION AUTHORIZING THE QUITCLAIM OF AN EASEMENT  
OWNED BY THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
(PORTION OF LATERAL “YA”)**

**WHEREAS**, the SOUTH SAN JOAQUIN IRRIGATION DISTRICT (“District”) is the lawful owner of an easement upon real property situate in the unincorporated area County of San Joaquin, identified by San Joaquin County Assessor’s Parcel Number 226-160-16 (the Subject Property). Said easement described in that certain Grant of Easement for Right-of-Way recorded October 4, 1962, in Book 2605 of Official Records, at Page 65, is fifteen (15) feet in width, and contained a portion of District’s pipeline identified as Lateral “Ya”, and is more particularly described in the attached Exhibit “A” (“Easement”) and shown in the plat attached hereto as Exhibit “B;” and

**WHEREAS**, the District has determined that the District no longer requires the Easement for District purposes; and

**WHEREAS**, the District Board of Directors finds it in the best interests of the District to quitclaim the Easement unto LEO M. SCHMIDT and MARGARET SCHMIDT, Trustees of the SCHMIDT FAMILY TRUST, the owner of the underlying real property burdened by the Easement; and

**WHEREAS**, California Water Code section 22500 authorizes an irrigation district to dispose of real property where: 1) the District’s Board of Directors find the property is no longer necessary for district purposes; 2) the proposed conveyance is supported by valuable consideration; and 3) the District’s Board of Directors finds the terms and conditions of the conveyance to be in the best interests of the District; and

**WHEREAS**, the District’s Board of Directors finds the requirements of California Water Code section 22500 have been met.

**NOW THEREFORE BE IT RESOLVED**, by this Board of Directors that:

1. The Board of Directors finds that the Easement is no longer necessary for District purposes;



**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

2. Valuable consideration for the quitclaim of said portion of the Easement is acknowledged as received;
3. The Board of Directors finds the terms and conditions of the quitclaim to be in the best interests of the District;
4. The Board of Directors authorizes the General Manager and other District staff to execute and record all documents and do all other things necessary and proper to effectuate the quitclaim of the Easement contained therein to LEO M. SCHMIDT and MARGARET SCHMIDT, Trustees of the SCHMIDT FAMILY TRUST, the owner of the underlying real property.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of December, 2024, by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #9 – Consider Approval of Memorandum of Understanding with San Joaquin County Regarding Payments in Lieu of Taxes and Franchise Fees Associated with SSJID’s Retail Electric Project**

Ms. Brown addressed the Board regarding approval of a Memorandum of Understanding (MOU) with SJC regarding payments in lieu of property taxes and franchise fees (PILOTs) in association with the District’s pending Retail Electric Project.

Ms. Brown stated that pursuant to San Joaquin Local Agency Formation Commission’s (LAFCO) approval of SSJID’s application for a reorganization to add retail electric services to the services the District is authorized to provide its customers, SSJID is required to pay SJC, and the cities of Manteca, Escalon and Ripon, Two and One-Half Percent (2 ½ %) of SSJID’s eventual gross revenues from retail electric services as payment in lieu of franchise fees and property taxes.

Ms. Brown explained that the MOU is a preliminary agreement and will memorialize and confirm the mutual understandings between SSJID and San Joaquin County regarding the District’s future obligation to pay PILOTs to the County. She further explained that the MOU will set non-binding procedures to identify the rights, obligations and responsibilities that will be incorporated into a more formal written agreement governing the PILOTs when SSJID obtains possession and ownership of PG&E’s electric utility system.

Ms. Brown, former San Joaquin County Counsel Mark Myles, and other special counsel working on the retail electric project, have collaborated on the development of the MOU.

**MOTION:** A motion was made by Director Roos and seconded by Director Holbrook to approve the Memorandum of Understanding with San Joaquin County regarding payments in Lieu of property taxes and franchise fees in association with SSJID’s pending Retail Electric Project.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

**Item #10 – Consider Approval of Western Area Power Administration’s Revision 1 of SSJID’s Scheduling Coordinator Contract, and Revision 1 of SSJID’s Full Load Service Contract**

Mr. Bill Schwandt, SSJID Electric Utility Manager, addressed the Board regarding Western Area Power Administration’s (WAPA) revisions to SSJID’s Scheduling Coordinator Contract, and Full Load Service Contract. He noted SSJID’s history with WAPA, dating back to January 2015, and explained the District’s current contracts and Letters of Agreement (LOA) with WAPA, namely the Electric Service Base Resource Contract, Full Load Service Contract, Scheduling Coordinator Services Contract, and Back-to-Back Interconnection Contract.

Mr. Schwandt stated that the proposed revisions to the Scheduling Coordinator Contract, and the Full Load Service Contract pertain to a revised cost-of-service based charge for services under the contract. The charges are based on a four-tier structure where SSJID is in the lowest tier. He emphasized that when the District’s Retail Electric Utility becomes operational, SSJID will likely move up several tiers in the cost-of-service structure.

Board discussion included that Modesto Irrigation District and Turlock Irrigation District are customers of WAPA, other options than WAPA by which to receive electrical energy service (e.g. The Energy Authority), and that customers must be approved to join an electrical energy service provider.

The Board requested Mr. Schwandt forward a summary of WAPA rates.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Van Ryn to authorize the execution of the Western Area Power Administration Exhibit A, Revision 1 of the Scheduling Coordinator Contract 22-SNR-02792; and Exhibit B, Revision 1 of the Full Load Service Contract 22-SNR-02791.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Ms. Brown referenced the Consent Calendar Item C regarding approval of the lease renewal with MAKO Farms, Inc., and clarified that the lease contract with MAKO is, in fact, in the 3<sup>rd</sup> and final year of the 3-year lease. This clarification corrected her previous statement that the lease was in year two of the 3-year contract.

*It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 10:11 a.m. and convened to Closed Session at 10:20 a.m.*

**Item #11 – CLOSED SESSION**

**RETURN TO OPEN SESSION**

*The Board returned to Open Session at 2:05 p.m.*

**Item #12 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1: There were no reportable actions taken in Closed Session.

**MINUTES FOR THE DECEMBER 10, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

President Spyksma announced that the SSJID Board of Directors will hold a special meeting on December 19, following the Tri-Dam Project board meetings, and after lunch.

**Item #13 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:08 p.m.

**ATTEST:**

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Danielle Barney, Clerk of the Board