

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Weststeyn called the meeting to order. Director Holbrook led the flag salute. Upon roll call the following members were noted present:

DIRECTORS:           HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN  
ABSENT:               NONE

Also present were Acting General Manager and Water Resources Coordinator Brandon Nakagawa, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

**Public Comment** – None

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$212,727.33; Accounts Payable Wires in the amount of \$842,373.15; and Payroll dated May 24, 2024 in the amount of \$315.21, May 24, 2024 in the amount of \$3,716.35, and May 31, 2024 in the amount of \$316,199.87.
- B. Approval of the Regular Board Meeting Minutes of May 28, 2024
- C. Approval of Task Order Amendments for CV Strategies’ Professional Services Agreement for Canyon Tunnel Project Public Outreach

**MOTION:** A motion was made by Director Spyksma and seconded by Director Holbrook to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES:               HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN  
NOES:               NONE  
ABSTAIN:           NONE  
ABSENT:            NONE

**COMMUNICATIONS**

**Item #1 – Directors’ Reports**

Director Roos thanked the Division Managers, Maintenance Workers, and SCADA Team for their hard work and a job well done delivering water.

Director Kamper addressed Mr. Joe Hasten, SSJID Interim Irrigation Operations Manager, and inquired about the District-owned property, located at Louise Avenue and Austin Road, which is overgrown with weeds. Mr. Hasten responded that the property is being rented to a local grower and is not yet planted. SSJID General Counsel Mia Brown stated that she would contact the tenant about weed abatement.

Director Holbrook reported on District-owned property, located at Austin Road and Lathrop Road, noted the dumping of chairs, and requested that SSJID crews clean up the debris.

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Director Spyksma stated that he had no updates to report.

President Weststeyn reported that he attended the Tri-Dam Advisory Committee meeting on June 3. Discussion included the Capital Budget, and furniture for the Sonora offices.

Director Spyksma added that discussions at the Tri-Dam Advisory Committee meeting also included creating priorities of projects and expenses for the Capital Budget, and power pole replacements.

President Weststeyn reported that he attended the San Joaquin Farm Bureau (SJFB) Water Advisory Committee meeting on May 28. He stated that North San Joaquin Water Conservation District (NSJWCD), a joint agency in the Grant Administration Agreement for the SWEEP Block Grant with Stockton East Water District (SEWD), SSJID and NSJWCD, commented that their district had not received many applicants for the SWEEP Grant, with discussion of “sharing” their remaining grant funds with SSJID and SEWD.

President Weststeyn announced the upcoming SJFB 110<sup>th</sup> Annual Dinner Meeting, on June 20, at the San Joaquin County (SJC) Historical Museum. He noted that the event falls on the same day as the Tri-Dam Board meeting to be held at the Tri-Dam offices, in Strawberry. Directors interested in attending should contact Ms. Katie Patterson, SSJID Public and Government Relations Manager.

**Item #2 – Various Reports**

None.

**ACTION CALENDAR**

**Item #3 – Consider Approval of Budget Amendment for Second Fiber Internet and High-Availability Internet Services**

Mr. Michael O’Leary, SSJID IT Systems Administrator, addressed the Board regarding a budget increase for secondary internet service. He explained that SSJID had increasingly integrated cloud-based solutions into its operations, requiring the establishment of a redundant internet connection. Mr. O’Leary further explained that the District currently utilizes cellular technology as a backup, but its efficiency is compromised by sluggish speeds to typical demand and cloud backup processes, and proves inadequate to meet SSJID’s bandwidth requirements.

Mr. O’Leary emphasized the necessity to implement a high-availability redundant fiber internet infrastructure to ensure uninterrupted connectivity and maintain 100-percent (100%) uptime. He described the process for the District’s current provider, Comcast, to integrate fiber into the network architecture to bolster internet capacity.

Staff recommended Board approval of the Services Agreement with Frontier Communications of America, Inc. for redundant fiber internet at \$550.00/month for sixty (60) months; approve the Service Agreement with TPx Communications for high-availability SD-WAN at \$1,240.50 for thirty-six (36) months; increase the IT Telemetry/Computer Supplies budget by \$7,723.00 for 2024; and increase the IT Internet Services budget by \$6,293.00 for 2024.

Board discussion included possible cyber attacks on water treatment plants.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve the Services Agreement with Frontier Communications of America, Inc. for redundant fiber internet at \$550.00/month for sixty (60) months; approve the Service Agreement with TPx Communications for high-availability SD-WAN at

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

\$1,240.50 for thirty-six (36) months; increase the IT Telemetry/Computer Supplies budget by \$7,723.00 for 2024; and increase the IT Internet Services budget by \$6,293.00 for 2024.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #4 – Consider Authorization for the General Manager to Amend the Terms of the Temporary Staff Services Agreement Provided by SSJID to the Eastern San Joaquin Groundwater Authority**

Mr. Brandon Nakagawa, SSJID Water Resources Coordinator, addressed the Board regarding an amendment of the Agreement for Temporary Services (Agreement) provided to the Eastern San Joaquin Groundwater Authority (ESJGWA).

Mr. Nakagawa described Board action on September 12, 2023, authorizing him to temporarily provide executive, administrative, and technical assistance services to the ESJGWA for a term of six (6) months, pending recruitment of an SJC Public Works Water Resources Coordinator. He further described the Board’s previous action on March 13, 2024 to extend the Agreement, for a term of three (3) months, to ensure continuity of ESJGWA activities and allow for a transition period once the SJC Water Resources Coordinator was hired.

Mr. Nakagawa stated that Mr. Ashley Couch has been hired as the new SJC Water Resources Coordinator and regular meetings have been scheduled with Mr. Couch to establish dialogue, train, and provide status and updates.

Mr. Nakagawa noted the upcoming January 29, 2025 deadline for the ESJGWA Groundwater Sustainability Plan (GSP) 5-Year Update, as required by the California Department of Water Resources (DWR) and the Sustainable Groundwater Management Act (SGMA). He stated it was imperative that the ESJGWA stay on track to complete the GSP Update on time and meet the January 2025 statutory deadline.

Mr. Nakagawa added that his billable hourly rate was researched and reviewed by SSJID Finance and Administration Manager Sonya Williams, which concluded that the overhead rate had decreased therefore staff would request that the proposed Agreement billable rate remain as is. Approximately 10-12 hours per month are directly attributed to ESJGWA activities with reimbursement to SSJID estimated at less than \$2,000.00 per month.

The Board thanked Mr. Nakagawa for his time and effort put forth to assist the ESJGWA, and stated that his work and knowledge are extremely valuable and helpful to the District and member GSAs of the ESJGWA.

**MOTION:** A motion was made by Director Roos and seconded by Director Kamper to authorize the General Manager to amend the term of the Agreement for Temporary Staff Services Provided by SSJID to the Eastern San Joaquin Groundwater Authority through September 2024.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

**Item #5 – Discuss and Consider Adoption of Resolution 24-10-D Requesting That SSJID Election Services Be Performed by San Joaquin County**

Ms. Mia Brown, SSJID General Counsel, addressed the Board regarding adoption of Resolution 24-10-D requesting that San Joaquin County (County) consolidate the SSJID election with the November 5, 2024 statewide General Election and provide all necessary elections services at the District’s expense.

Ms. Brown explained that special districts, including irrigation districts, are authorized to conduct their own elections. However, it is more practical and cost-effective to consolidate district elections with those conducted by the County. Adoption of the resolution is required by the SJC Registrar of Voters (ROV) office to formally authorize the ROV’s election services.

SSJID will be responsible for paying the costs of services provided. The District paid the County \$39,577.37 for the 2022 election services.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Spyksma to adopt Resolution 24-10-D – Declaring an Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the Registrar of Voters.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION NO. 24-10-D**

**DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;  
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH  
ANY OTHER ELECTION CONDUCTED ON SAID DATE;  
AND  
REQUESTING ELECTION SERVICES BY THE REGISTRAR OF VOTERS**

**WHEREAS**, the Board of Directors of the South San Joaquin Irrigation District (“SSJID” or “District”) orders an election to be held in its jurisdiction on November 5, 2024; at which election the issue(s) to be presented to the voters shall be:

**NOMINATION OF CANDIDATES FOR THE GOVERNING BODY**

1. Said election shall be to fill a vacancy for the following Board Members(s) who whose term(s) expire:

Incumbent’s Name	Division Number (if applicable)	Regular/Short Term
David Kamper	3	2024
Michael Weststeyn	4	2024
John Holbrook	5	2024

2. Said Directors for this District are elected by Division. Districts are split into areas called “Divisions,” and only those voters residing within the Division area may vote for candidates who run in the area.
3. Said District has determined the following election particulars:
  - a. The length of the Candidate Statement shall not exceed 400 words.

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

- b. The cost of the Candidate Statement shall be paid by the Candidate.
- 4. Said District has determined the following election particulars:
  - a. In the case of a tie vote, the election shall be determined by runoff election.
  - b. The Registrar of Voters is requested to provide election services. If the District requests the San Joaquin County Registrar of Voters Office to provide election services, all applicable costs will be paid for by the District.
- 5. The District hereby certifies that there have been changes to the District boundary lines since our last election, and updated maps and legal descriptions have been provided to the Office of the Registrar of Voters.

**NOW THEREFORE BE IT RESOLVED** that the Board of Supervisors of the County of San Joaquin is hereby requested to:

- 1. Consolidate the South San Joaquin Irrigation District election with any other applicable election conducted on the same day; and
- 2. Authorize and direct the Registrar of Voters Office, at the South San Joaquin Irrigation District's expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

**PASSED AND ADOPTED** by the Board of Directors this 11<sup>th</sup> day of June, 2024, by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSENT:	NONE
ABSTAIN:	NONE

**Item #6 to be discussed following Closed Session.**

*It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 9:30 a.m. and convened to Closed Session at 9:40 a.m.*

**Item #7 – CLOSED SESSION**

**RETURN TO OPEN SESSION**

*The Board returned to Open Session at 11:05 a.m.*

**Item #8 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:

Ms. Brown announced that the Board discussed and rendered a decision regarding the claim submitted by Louis Bricchetto, Threfall Ranch L.P.

**MINUTES FOR THE JUNE 11, 2024  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

**MOTION:** A motion was made by Director Spyksma and seconded by Director Kamper to deny the claim submitted by Louis Brichetto, Threfall Ranch L.P.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #6 – Discuss and Consider Approval of Agreement with Modesto Irrigation District to Conduct a Feasibility Study Regarding SSJID Providing Retail Electric Service**

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve entering into an Agreement with Modesto Irrigation District to conduct a feasibility study regarding SSJID providing retail electric services.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #9 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 11:08 a.m.

**ATTEST:**

\_\_\_\_\_  
Danielle Barney, Clerk of the Board